

PTO Board Meeting Minutes

February 2, 2021, 4:30 pm

Present via Zoom:

Ross Ingram
Jeanine Weiss
Tiffany Stuckey
Kuei-o Lin
Natalia Duarte
Karey Kluesner
Stephanie Livshin
Dr. Woods

DISCUSSION:

Treasury Report.

Nothing new to report in advance of next week's Community meeting.

Old Business (updates)

Funding Requests:

Chemistry Kits. In advance of the meeting Ross posted to the member community the plan to vote on the request at the February 10, 2021 community meeting and Dr. Woods provided additional details on the makeup of the kits. Stephanie will contact Ms. Davis to see if the PTO could be of any assistance in assembling and/or distributing the kits.

PBIS Rewards Store: Ross recommended that funds of ~\$500 for tangible items in the store be provided under the original approval for the PBIS software. The software was authorized for \$1500 but came in closer to \$1000. There was no disagreement with this approach.

Community Book Drive with Mr. Z: There is no further PTO action/funding request for the moment. Ross will stay connected with Mr. Z (Librarian) if this changes.

Amazing Books and Records Fundraiser:

Tabled until the next meeting.

Remaining Party 4 Play class basket/casino items.

Tabled until the next meeting.

Filling PTO Board Positions 2021-22 and beyond.

Tabled until the next meeting.

New Business

Community Suggestions:

Natalia identified the results from a PTO Facebook page inquiry to families regarding suggestions for PTO funding to support the community. Leads to coordinate these items (book drive, food delivery, student school supplies, jump ropes, and outdoor seating areas) would be needed to further pursue them. This summarizes the community input and some next actions.

Dr. Woods noted the book bin outside the school is closed because of Covid. There was discussion that we could quarantine donated books as the Carnegie Library does, and possibly use the Colfax Playground or other nearby park (the school parking lot is not allowed). Stephanie will put together a flyer for further discussion. No school staff time will be needed.

With coronavirus(es) likely within our community for some time to come, once students are back in the buildings this could be as simple as portable picnic tables available for teacher use for student activities, staff or student lunches or meetings, student and family use after school, etc. There was discussion on need and process. It will not be PTO-Board driven and will be tabled for further Board meeting discussion until an actionable item is formulated for the PTO Board. Natalia said she will work with interested families independent of the PTO to put together a proposal that the PTO would be asked to formally consider.

Dr. Woods has been made aware of the items on schools supplies and jump ropes. Teachers can fill out teacher grant request proposals for these as they see fit.

Food delivery was tabled by the PTO Board time but could be an item for future discussion at a PTO community meeting.

PTO Documentation:

Several aspects of PTO processes and documentation were discussed. There has been some interest in having a book of PTO operations to help ensure smooth officer transition and process continuity. This is being tabled for now. Ross will contact the previous PTO President to discuss PTO-related information such as the functionality around specific PTO policies, procedures, and guidelines to get a deeper understanding. Karey identified she will contact Ryan Neely at the District to bring better understanding, to the PTO officers, the school's Board Tab process (for accepting PTO donations). These two efforts will allow a clearer understanding to better guide future PTO Board meeting discussions.

NEXT MEETING:

TBD