

PTO Board Meeting Minutes

November 10, 2020, 4pm

Present via Zoom:

Ross Ingram
Natalia Duarte
Mitch Franzos
Lisa Zur
Karey Kluesner
Tiffany Stuckey
Stephanie Livshin
Ms. Williams

DISCUSSION:

Treasury Report.

Natalia now has access to the Citizens Bank account and all the files, and various accounts. She and Mitch have been going over things in detail and Natalia will be performing the audit after Thanksgiving. She will contact the accountant about changing the PTO name from the Colfax Spanish Academy PTO.

23 gift cards are not yet claimed.

Action: Mitch will identify those teachers with unclaimed gift cards and then Ross will reach out to staff to help resolve.

There was a discussion about whether it could be helpful to use PTO funds for mental health resources for students and parents due to the additional stresses of virtual learning. The district does provide many resources and Colfax has the Counselor's Corner in MS Teams for students.

Action: Ms. Williams will follow-up with her staff on additional options for parents and potential options for the PTO to help

Old Business (updates)

Colfax Cookbook in lieu of Fiesta. Stephanie and Jeanine created and published the flyer. Reminders will be included in upcoming PTO e-mails.

Action: Stephanie will forward a flyer to Ms. Williams to send to families as a Remind and Talking Points communication (if possible) from the school on this item.

“Getting to Know You” Concept. Stephanie has developed questions. This is pending return to school in January at which time Dr. Woods will need to approve before sending.

Spiritwear. Orders have been shipped and Lisa has set up porch pick-up for those who chose shipping to Colfax.

Homeroom Reps Recruiting. Almost all grade-level volunteers have been identified. Mid-level volunteers are still needed.

New Business

Ask Drive. There was a general discussion about goals and needs for this year, in order to go into the 2021-2022 school year with all the funds that are needed to continue the programs that were routinely funded in past years. There was general agreement that this may best be done in a two-phase approach. The PTO will sponsor the regular Ask-Drive in December (targeting December 14 – 31). Rather than the usual Party-4-Play fundraiser, an additional Ask-Drive will be considered in the spring when we better understand the financial needs for the remainder of this and next school year.

PTO Attendance. Natalia suggested posting our community meetings on the PTO Facebook page with an “Are you Attending” feature, which might build interest.

Action: Natalia to discuss with Jeanine.

Action: Lisa and Natalia to discuss popcorn fundraiser and Family spinner at a future meeting.

NEXT MEETING:

TBD