

PTO Board Meeting Minutes

May 4, 2021 5:00 pm

Present via Zoom:

Ross Ingram
Jeanine Weiss
Kuei-o Lin
Lisa Zur
Natalia Duarte
Karey Kluesner

DISCUSSION:

Treasury Report

The 2019/2020 tax filing (the most recent that is due) has been submitted to the IRS. The IRS letter of ~\$4K back taxes and penalty is for the 2015/16 tax year. Natalia has found a letter that the PTO submitted to the IRS in 2017 acknowledging the oversight of not having filed, but no other records to resolve the issue have been found. The next Board should consider using a tax lawyer or accountant to resolve the issue. As of now, the potential payment could be covered under the \$5K unfinished business line item.

Kuei-o completed the audit and documented the results, with recommendations to strengthen control of assets and processing of payments. The audit will be posted to the PTO website as a formal document of the Corporation from a record-keeping standpoint.

Old Business (updates)

Teacher/Staff Appreciation Week

Stephanie's flyer on Teacher Appreciation Week was posted on the website and sent to the e-mail list. The Chalk the Walk on Sunday was a success.

Filling PTO Board Positions 2021-22 and beyond

There has been progress on individuals expressing interest in the other positions. One position may not have a candidate.

Community Survey

Natalia issued the results of the PTO survey and provided a short summary. This report will be posted on the PTO website.

PBIS

The PBIS software renewal was discussed. A discount is possible if paid by May 14, 2021. Natalia made a motion to vote on the expenditure and Jeanine seconded the motion. The Board voted 6-0 to approve the expenditure. Karey noted that in the future

the PTO should take under consideration increasing field trip funding in lieu of PTO funding for PBIS, as the PTO community survey showed a fair number of parents are not supportive of PBIS but a large number of parents and teachers are supportive of more field trips.

Picnic Tables

Karey reported on all the input received from the Colfax staff on the proposal on picnic tables. Two staff were supportive and five had concerns. Karey identified how the concerns would be addressed and discussed a revised proposal for six picnic tables. There was discussion of the Board and Karey moved to have a Board vote and then proceed to get principal approval of the donation and then community approval for expenditure of funds. Ross stated that he did not want a vote and that no new spending items be considered this year.

New Business

None.

The meeting adjourned at 6:00 pm.

NEXT MEETING:

This was the last regularly scheduled PTO board meeting for the 2020-2021 school year.