

PTO Board Meeting Minutes

April 15, 2021, 5:00 pm

Present via Zoom:

Ross Ingram
Jeanine Weiss
Kuei-o Lin
Stephanie Livshin
Natalia Duarte
Karey Kluesner
Dr. Woods

DISCUSSION:

Treasury Report

The 2020 tax filing has been submitted. Kuei-o has completed the audit and is documenting the results, with recommendations to improve control and processing of payments.

Old Business (updates)

Community Book Drive

Stephanie reported there have been 25 requests so far. These books will go out next week and several others have volunteered to help deliver them. More requests may come in from recent Talking Points posting by Dr. Woods and the teachers.

Community Survey

Natalia reported that 74 responses have come in so far from the PTO e-mail and PTO FB posting. Dr. Woods will also post on Talking Points to reach more parents. So far five potential offers for leading new programs have come in. Natalia will be preparing a summary of the input.

Filling PTO Board Positions 2021-22 and beyond

There has been progress on individuals expressing interest in the President and other positions. There could be a need to postpone the election however. Karey took an action to see how the bylaws might allow this in the event there is no candidate for President next week.

Draft Budget

A revised draft budget was discussed. There was discussion on having the leads for the major Programs who have not met with the PTO this past year to review their Programs in advance of the May Community Member vote on the budget. This type of discussion is a common practice for nonprofits (the PTO is incorporated under the Pennsylvania

Nonprofit Corporation Law), to evaluate funded programs on regular basis. No write-up, slides, or formal presentation will be required. Karey agreed to modify the proposed questions for these reviews and to arrange the meetings with those leads. At these meetings the PTO will be able to share with the Program Leads any input received from the Survey discussed above.

The PTO will document the information from these reviews. Some PTO members expressed the desire that next year the PTO will be able to consider other programs based on the survey input and a more detailed considerations of equity of spending both across grades and aligning with the School Improvement Plan.

New Business

Teacher/Staff Appreciation Week

Stephanie took an action on drafting a 2nd Chalk the Walk. It was recognized that not all teachers have Homeroom Parents and thus any effort initiated with them would not reach all homeroom teachers, specials teachers, and staff.

Lanyards

Stephanie discussed this with teachers from the younger grades and it sounds like they are not having issues with kids losing their masks, so this item will be tabled.

Picnic Tables

Ross shared with Dr. Woods in advance of the meeting a draft proposal submitted by Karey to buy 10 picnic tables with the \$10K of funds that the PTO has gained during the school year. Next steps will be discussed with Dr. Woods.

The meeting adjourned at 7:30 pm.

NEXT MEETING:

TBD