

## Attendees

Board: Dave Lebel, Lisa Zur, Ross McGowan, Ashley Ingram, Ross Ingram, Joe Moore, Robin Taylor

Community: Anna, Karey, Cristina, Amira

## Detailed Notes

- Student safety
  - Air purification units
    - Three homerooms, ten small classrooms, and the library are still without and air purifier
    - PTO intends to buy two types of units for the larger classrooms
      - Total cost will be about \$2,300 with shipping
    - Community vote on extraordinary expenditure from the general fund for air purification units
      - Vote approved this expenditure 9-0
  - Outdoor lunch update
    - Per Dr. Woods, will only be held at 50 degrees and above
    - Looking into whether we can get volunteers to help supervise students on lower part of playground to help with outdoor recess
      - Multiple parents have expressed interest in this
- Treasury Update & Report
  - Reviewed specific changes, inflows, and expenditures since October meeting
- Fundraising
  - Spiritwear drive update
    - Final shirts are being delivered / picked up
    - Planning for another sale in the spring
  - Ask Drive
    - Planning to start around December 6th and run for two weeks
- Communication updates
  - Student directory is ready to go out via email
  - Planning to send larger newsletter
    - Discussed ideas for content to add
- Future events
  - PTO still needs an events coordinator
  - Discussed a model where we ask for volunteers to coordinate individual events
- Morning dropoff
  - Concerns raised by community parents about unsafe driving behavior during pickup and dropoff
  - Discussed how to reduce overall safety of morning dropoff (crowding around front door, traffic patterns)