

Executive Board Meeting
Monday, November 24, 2008
Colfax Music Room
7:30 p.m.

EB members present:

Maggie Cham
Diane Condie
Katherine Cosentino
Michael Dickey
Paul Foster
Darcy Gordon
Tom Juring
Randi Sarkin
Beth Tiffany

1. Party for Play Funds: Teacher Survey (Ms. Sarkin)
 - a. Teachers received a survey asking what their priority would be for the party for play in 2009. Choices were: Macintosh Lab, Ipod Lab and Enhancement of the arts.
 - b. Teachers by far (15 of the 18 surveys) responded that the Macintosh lab was #1 priority.
2. Party for Play Update (Beth Tiffany)
 - a. Location will be changed because of space constraints at the prior location selected.
 - b. Date is Saturday, February 21, 2009.
 - c. Beth and others from committee are meeting at the Pittsburgh Golf Club 11/25; they indicated they will work with us on pricing.
 - d. Edgewood Club is backup plan.
 - e. Looking for creative auction items.
3. Read-a-Thon Update (Beth Tiffany)
 - a. Looking for sponsors for prizes. Business sponsors of \$100+ will be on t-shirt; all materials will have all sponsors listed (newsletter, on website). Will have an ad and more information in December newsletter.
 - b. Looking for prize donors.
 - c. Read-a-thon will run from January 23 – February 13.
 - d. February 10 – special event for Read-a-Thon.
4. Wall/Playground Update (Beth Tiffany for Shannon Ewing)
 - a. New orange fencing is up. Put up by district.
 - b. Board is now looking for funds to pay for the retaining wall. Historical review commission needs to review the plan.
 - c. Process is moving forward slowly.
 - d. A playground piece was broken. There was a bolt that came off a piece last week; the playground did not need to be closed.

- e. In the event of a problem with the playground, the process is to call Shannon Ewing and she will call in Mark Yacca for an inspection. The company will inform us if the playground needs to be closed.
- 5. Treasurer's Update (Katherine Cosentino)
 - a. Katherine has reworked some of the line items after completing the 990.
 - b. Still looking for someone to audit the books.
- 6. Fundraising Update (Mike Dickey)
 - a. KidStuff earned \$1,567. Had budgeted \$3,000. If you have books laying around, get rid of them. 60 of 600 were not returned. Uncertain if this would be a fund raiser that he would suggest repeating. To assess further in the spring. Thanks to Diane Condie, Randi Sarkin and all the teachers and others who helped out with it all.
 - b. Election day bake sale – more than \$800 was raised. Thanks to Tom Juring for his organization of the day.
 - c. Otis Spunkmeyer cookie sale is ending; funds flow through PTO and is for the middle level efforts. Sale is run by Lisa Stupar. There will be a hoagie sale and a scarf sale.
 - d. Fund raising letter will go out soon. Maggie Cham, Michael Dickey and Darcy Gordon will work together to finalize. Please submit your comments by Saturday 11/29.
- 7. Communications Update (Paul Foster)
 - a. November newsletter came out today.
 - b. Deadline for next newsletter is December 9.
- 8. Volunteers Update (Maggie Cham)
 - a. Sign up sheets for those who signed up to volunteer at the beginning of the year were distributed.
 - b. Homeroom representatives Word document will be posted on the EB.
 - c. PTO teacher breakfast on December 18. Already people are volunteering to bake for it. Will be set up in the teacher lounge. The breakfast will begin at 7 a.m. Randi Sarkin and Darcy Gordon will help set up on Thursday morning at 6 a.m.
 - d. Flyer will come home to collect for a holiday gift for non-homeroom staff members. Diane Condie will collect.
 - e. Already thinking about teacher appreciation week in the spring.
- 9. Events Update
 - a. Skating in January is being planned.
- 10. Bike Racks: Discuss
 - a. Revisit in the winter and possibly install in the spring.
- 11. Market Day (Diane Condie)
 - a. 7th grade math teacher (Ms. Delesca) is planning this. This is a fund raiser for the middle level. Market Day provides prepared food.
- 12. Other business:
 - a. PTO meeting for 12/3 is cancelled. Announcements will be prepared and distributed at PSCC meeting.

Next EB meeting is Monday, 1/5/09. Next PTO meeting is Wednesday, 1/7/09.