



**Colfax K-8**  
**Parent-Teacher Organization**  
<https://colfaxpto.org/>  
**Meeting Minutes**  
**September 11, 2019**  
**Pittsburgh Colfax K-8, Room 219**



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*Ross Ingram, PTO President, called meeting to order at 7:15pm*

**Meeting Summary:**

Board Members Present: Amanda Cline, Mitch Franzos, Sarah Grubb, and Ross Ingram, Tiffany Stuckey, Dr. Woods (Colfax principal), Amanda Olshenski (Colfax FACE coordinator)  
Community Members Present: <not recorded>

**PTO President Report.** Discussed purpose of PTO. Listed community events. What our fundraisers are. Ways to contribute through time or money. Future meeting expectations.

**PTO Treasury Report.** Reviewed budget. Highlighted expenses and revenue.

**Special Topic.** Ian, from Grow Pittsburgh, discussed purpose of the program. Overview of the fall, winter and spring schedule.

- Colfax community will identify volunteers during the year and summer garden care.
- Colfax community will identify place for Ian to contribute to an information board about the different activities over the year.

**Significant Updates.** Colfax Communicator newsletter back-to-school edition was issued and distributed. Colfax Frequent Asked Questions (FAQ) write-up was issued and distributed. Colfax K-8 handbook update was issued and distributed.

- Review these documents at <https://colfaxpto.org/>

The Colfax community previously provided feedback on what they like and would like to improve about Colfax. Feedback shared with Colfax principal and draft summaries with the Colfax School Board representative and PPS administration (in preparation for the District's meeting with Colfax community on "spacing issues" in the school). Feedback reviewed (by Dr. Woods) and discussed with Colfax community during the PSCC meeting just prior to the PTO meeting.

- Colfax PTO Board will complete draft summary of feedback to serve as communication device between the Colfax Community and PPS administration.

Party-4-Play fundraiser (targeting Spring 2020) is being planned now. Volunteers are being recruited.

**Upcoming Events.** Colfax Fiesta Pot-Luck (September 25, 2019 at 5:30). Spirtwear (t-shirt) Fundraiser. Run Shadyside 5K Run Colfax Fundraiser— register as "Team Colfax 2019." Colfax Directory. Homeroom Representatives. BoxTops Fundraiser— new electronic method has replaced old method.

*Meeting adjourned at 7:45.*